

Language Request Form



Important Information

Please keep in mind that we are a small department, and are working hard to accomodate everyone's language requests in a timely manner. Please allow us time to make sure we can acurately help you.

Please allow us a minimum of:

- 1 week - for any names/ placenames
- 1 month - for any translations/ transcriptions

Thank you for your patience as we continue to revitalize our languages.

DATE:

Contact Information

Name:

Addres: City:

Email: Phone:

Affiliation:

First Nation / Clan / Department / Government or Organization

Authorization & Approval (Office Use only)

Date Received:

Full Name:

Position / Title:

Contact Number:

Validated by: Completed on:

Details

Type of information

Purpose for request: ☐ Personal ☐ Clan ☐ Organization

☐ Other:

Type of Request: ☐ Name ☐ Translation ☐ Transcription

☐ Other:

Language: ☐ Lingít ☐ Tāgish ☐ English

Description

Provide a brief description of what you need or your project:

Materials & Formating

*Please be aware that some formating may take longer to get to you,
depending on scope of your request.

Type of formatting required:

☐ Written ☐ Audio ☐ Video

☐ Other: _____

Are you providing any materials?

☐ NO ☐ YES

If Yes, what and in which format? _____

☐ Written ☐ Audio ☐ Video

☐ Other: _____

Additional Information:

If there is any additional information that you would feel is important, please add here.

Once completed, please send to
Language.Request@ctfn.ca or bring into our office.

G U N A L C H É E S H !
S Ō G Á S É N L Á ' !
T H A N K Y O U !