



HAA SHAGÓON HÍDI

WEDDING PLANNING GUIDE



867.821.4251 ex 4251
events.inquiry@ctfn.ca
www.ctfn.ca

CARCROSS, YUKON

THANK YOU

For your interest in Carcross / Tagish First Nation's Haa Shagóon Hídi, our Ancestor's House.

Welcome to Carcross, a scenic village with a rich history and abundance of nature.

Our centre boasts sunning vistas, backs onto a pristine lake, and rests in the shadows the magnificent mountains that provide the perfect backdrop for your wedding. Our talented Meetings & Events Team is here to help create a day to remember - whether it be a small, intimate gathering or a grand and extravagant celebration. From our Main Hall to our Fire Pit, we also have an in-house catering team dedicated to creating uniquely delicious dining experiences.

For more information on planning your wedding, please contact our events team at events.inquiry@ctfn.ca where we can answer your questions and help you begin planning your perfect once-in-a-lifetime celebration. We are happy to arrange site inspections and meetings to show you how Haa Shagóon Hídi is the perfect option for your big day.

STEP ONE

PICK A DATE + TIME FOR YOUR CEREMONY + RECEPTION

Most important to booking your wedding at Haa Shagóon Hídi, is deciding what date is right for you and your wedding.

Many of our wedding parties inquire about a year in advance for the summer season and six months in advance for the winter season. Our Main Hall is likely choice for your ceremony and reception, but the Fire Pit is also a wonderful add on for wedding guests to mix and mingle at. Once you've locked in your desired dates, it is time to start planning the wedding.



CEREMONY + RECEPTION

Both of our two main locations come with views of glistening Nares Lake and towering Nares Mountain. Our 5989 sq ft Main Hall is adorned with modern and traditional C/TFN artwork with floor to ceiling windows allowing plenty of natural light. The Fire Pit has amphitheater seating along the shores of Nares Lake and is a favourite outdoor venue in the Yukon.

Please note that we do not recommend outdoor ceremonies when the temperature is below -20 degrees Celsius.

Also, if both the reception and ceremony is held in our Main Hall, please allow our staff a minimum of 2.5 hours between services to adequately change the room.

IN HOUSE CATERING

Boasting a commercial kitchen, rentals in the Main Hall may also rent our kitchen space along with our catering team. Our catering team can discuss which flavours you wish to incorporate into your special day. Final menus are usually decided at least one month in advance.

If you wish to bring in your own catering team, you are welcome to rent out kitchen for a local cook to use, a fee and rental agreement will be added to your wedding package. We'd suggest deciding on a caterer early, at least 6 months up to 10 months in advance.

Don't forget about the cake and dessert, our favourite part of the night.

TYPICAL TIMELINE

12 MONTHS OUT

- Pick a date + time
- Send save the dates

10 MONTHS OUT

- Send out wedding invites
- Hire caterer
- Hire photographer
- Hire band or DJ
- Hire marriage commissioner

3 MONTHS OUT

- Apply for marriage license
- Start making seating chart
- Order wedding bands
- Order flowers
- Hire transportation

1 MONTH OUT

- Confirm number of guests and timeline of day to HSH
- Confirm wedding menu and all allergies
- Finalize playlist for arrival, ceremony, interlude, and reception
- Write speeches
- Finalize decor, wedding favors, slideshows



WHAT IS INCLUDED?

Based on availability, we will aim to have our venue available to you the night before for wedding set up, but this is not always guaranteed. Set up for the tables and chairs is included with your rental. Additional decor will be the responsibility of the couple to assign a family or friend to handle.

As part of our venue package, Haa Shagoon Hidi has included table linens, along with tables and chairs with our room rental. Plates, cutlery, glassware are also included. Linens are either white, black, or red table linens on our 8ft rectangle or 6ft round tables. Our room has a feel of a traditional longhouse, with a large wooden carving panel overlooking our view of Nares Lake and Mountain.

ABOUT CARCROSS

A community filled with art and surrounded by nature, guests to our venue can follow our interpretive trail for 15 minutes along a pleasant shoreline walk into the village area known as the Carcross Commons. Here one will find interpretive panels, historical relics, a playground, artisan shops, with a further 5 minute walk taking you to Bennett Lake and beach.

The world's smallest desert is only a 5 minute drive north of our property. All these areas are excellent for photos as well as for your guests to enjoy between the ceremony and reception.

Hiking and biking are popular summer activities, while skiing, skating, snowshoeing, and tobogganing are fun for the winter. Tour operators with dogsled teams are nearby and transportation can be arranged. Please note there is no public transportation option to/from or within Carcross, let us know if you need help arranging transportation with a local operator.



VENUE SPACE AND DIMENSION

FUNCTION SPACE	SQUARE FEET	CAPACITY
Main Hall	5989	250 (theatre style seating) 250 (dinner setting)
Boardrooms 1 & 3	263.5	8 -10
Boardroom 2	304	10 - 12
Elder's Lounge	263.5	8
Clan Room	1260	40 (rounds of 6 or 8) 70 (theatre style)
Fire Pit	71 ft fire ring	50

RAIN LOCATION

Please note that any outdoor booking must have an indoor venue booking as a back up due to inclement weather possibilities.

DEPOSIT AND CANCELLATIONS

Based on availability, we require a \$500 deposit at the time of booking to hold your event.

We recommend booking as far out as possible as bookings made within one month prior to the events may be subject to \$150 late booking fee.

Our guidelines require guaranteed numbers for your wedding, one month prior to the event, particularly when catering is involved. Any changes made after this point may be subject to a \$100 late charge.

Changes or cancellations that happen within 72 business hours of your event may be subject to a penalty charge equal to the original venue booking along with charges for the guaranteed numbers of your guests for catering.



ADDITIONAL INFORMATION

YUKON WEDDING LAWS

The Government of Yukon keeps a list of Marriage Commissioners who are professional and experienced in executing a meaningful and personal ceremony. Reach out to officiants early, at least 10 months in advance if getting married in the summer season.

Up to three months before your ceremony, you must apply for your Marriage License through Vital Statistics, Health and Social Services Yukon. There are various requirements for obtaining the license, best to see their website for up to date information. <https://hss.yukon.ca/marriage.php>

Information required with identification will include:

- Full name, including given names
- Birth date and birth place
- Marital status
- Current address
- Parents names and birth places (optional)

A NOTE ABOUT LIQUOR

If you were wanting to have alcohol served, please note that you will need to apply for a liquor license in advance. This is done by requesting a reception permit from the Government of Yukon. Please see the conditions of the permit as well as how to apply here. <https://yukon.ca/en/liquor-permits-types>

Special notes about serving alcohol:

- We require 48 hour notice with proof of your liquor license
- All events where alcohol is served in our Main Hall will be subject to a special service charge of \$200 to cover the cost of take down & replacement of our Clan blankets and smudging to cleanse the space after the conclusion of your event.
- Haa Shagóon Hídi does not provide stemware
- All alcohol is to be purchased independently with a guarantee that it will be removed immediately following the conclusion of your event

CONTACT OUR EVENTS TEAM

Thank you again for your interest in having your wedding with us at Haa Shagóon Hídi, Our Ancestor's House, in Carcross. To begin planning your special day, please contact our events team:

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