



CARCROSS/TAGISH FIRST NATION

EMPLOYMENT OPPORTUNITY

JOB TITLE: Auxiliary Early Childhood Education Worker

CLOSING DATE: Until Filled 2017

DEPARTMENT: Capacity

STATUS: **Auxiliary on call**

SALARY: C/TFN Wage Scale Level 1-4 depending upon experience/education/knowledge

JOB SUMMARY

Under the direct supervision of the Carcross/Tagish First Nation (C/TFN) Haa Yátx'i Hidí supervisor, the Auxiliary Early Childhood Worker is responsible for assisting with the daily operation of the Haa Yátx'i Hidí Center. This position is responsible for supporting in the effective operation of the Haa Yátx'i Hidí Center, meeting the needs of its clients in the provision of temporary care of infants, toddlers, pre-school aged children.

QUALIFICATIONS

- Completion of Early Childhood Development coursework or a related discipline or extensive directly related experience along with the willingness to complete training and obtain Levels in Early Childhood Development.
- Knowledge of Haa Yátx'i Hidí Center Policies and Procedures.
- Ability to provide a supportive & caring environment for children
- Child supervision skills
- Experience in dealing with children with special needs
- Experience working with children & delivering childcare programming specific to childcare needs
- Knowledge of CTFN history, culture, demographics, goals and aspirations
- Awareness of social issues affecting First Nation and non-First Nation children
- Knowledge of recreational, social and life skills programming & activities relevant to First Nations and small northern communities
- Knowledge of disciplinary theories and practises for children.

CONDITION OF EMPLOYMENT

- Standard First Aid/CPR certification
- Criminal Record check
- Up to date Immunization / and T.B. Screening
- Minimum "Child Care Worker One" training
- Sign and abide by C/TFN Code of Ethics.
- Valid Driver License with abstract

An eligibility list will NOT be established from this competition. No compensation will be given for moving costs and must be eligible to work in Canada.

We thank all those who apply and advise that only those selected for further consideration will be contacted. Preference will be given to Carcross Tagish First Nation citizens on all competitions for CTFN.

Candidates applications/resumes should clearly demonstrate their related qualifications, since selection for further consideration will be based on the information provided. Job descriptions are available from the C/TFN Human Resource Department.

APPLICATIONS/RESUMES MUST BE RECEIVED BY 4:00PM ON THE CLOSING DATE.

Please apply to:

Carcross/Tagish First Nation

Finance & HR Department

Box 130, Carcross, Yukon Y0B 1B0

Phone: (867) 821-4251 Ext 8250 or 8269 Fax: (867) 821-3903

Email: humanresources@ctfn.ca