CARCROSS TAGISH FIRST NATION

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Employment Opportunity



Job Title:	**#26-54 Pump Out Driver**
Department:	Infrastructure
Status:	Permanent, Full-Time
Salary:	C/TFN wage scale level 5 ($37.51p/hr-$47.46p/hr)
Closing Date:	November 16th, 2026

This posting is to fill one (1) permanent full-time position. This is a two-week posting and will be closing November 16th, 2026. Candidates are encouraged not to delay submitting their application. Resumes will be regularly screened until the posting is closed.

We encourage all qualified candidates to apply. However, preference will be given to C/TFN Citizens, associate members and Indigenous Candidates.

Carcross/Tagish Mission Statement

The Carcross/Tagish First Nation is mandated to protect the environment, health and wellness, education and aboriginal rights of our citizens; to continue to preserve and protect our culture, traditions, and languages; to protect and develop our natural resources and strengthen our economy and the Carcross/Tagish First Nation Government to our future generations.

Your Role

Under the direction of the Operations and Maintenance Manager, the Pump-Out Truck Driver is responsible for the safe removal, transportation and disposal of sewage and wastewater for Carcross/Tagish First Nation (C/TFN) Citizens and clients.

Your Benefits

We are pleased to offer a comprehensive package that includes competitive salaries, and ample job opportunities for professional growth. In addition, we provide a gas stipend for those who live more than 25kms from Carcross, and contributions to RRSP's, ensuring that you are supported both professionally and personally.

Duties and Responsibilities

Septic Service Delivery

- Execute septic cleaning jobs by maneuvering hoses, opening tanks when required, and operating vacuum equipment and the pump-out truck safely and efficiently.
- Safely extract wastewater according to the assigned schedule so that clients become familiar with routine service timing.
- Ensure that septic systems are emptied daily at assigned locations prior to the end of each shift.

Scheduling, Customer Service and Client Registry

- Assist in scheduling sewage pump-outs for C/TFN Citizens and clients, ensuring appointments are set and confirmed in a timely manner.
- Maintain an up-to-date client registry in partnership with the Infrastructure team to ensure every household receives required pump-out service.
- Interact with customers in a friendly, respectful, and professional manner before, during, and after job completion.

Vehicle Care, Inspections, and Maintenance

- Assume responsibility for routine vehicle maintenance while following all safety practices and C/TFN policies.
- Perform daily pre-trip and post-trip inspections, checking all critical elements (e.g. fluid levels, tire condition, lights, and safety equipment) to ensure safety and operational readiness.

- Wash the exterior of the pump-out truck weekly, or more often as required, to prevent contamination and maintain appearance.
- Regularly clean the interior of the truck and keep the truck bay organized and safe.

Documentation, Invoicing and Administration

- Accurately complete the driver's log book on a daily basis and submit it at the end of each shift.
- Issue and distribute invoices to C/TFN Citizens and clients to maintain clear financial and service records.
- Handle administrative tasks and paperwork as needed to support efficient operations and accurate record-keeping.

Essential Qualifications

Please submit your resume, clearly highlighting how you meet the qualifications outlined below. Candidates who are selected for further consideration will be based solely on the information provided in your resume.

- Experience operating wastewater pump-out equipment and related systems.
- Prior experience in sanitation, plumbing, or heavy equipment operation is preferred.

Desired Knowledge, Skills, and Suitability

- Knowledge of environmental safety regulations related to wastewater handling, transportation, and disposal.
- Knowledge and ability to maintain and perform basic repairs on pump-out trucks and septic systems.
- Strong attention to detail in completing inspections, documentation, and service tasks.
- Ability to work independently with minimal supervision and manage daily routes effectively.
- Ability to adapt to changing weather, road, and work conditions, including troubleshooting and repairing equipment as needed.
- Ability to interact with Citizens, clients, staff, and members of the public in a tactful, courteous, and respectful manner.

Working Conditions:

- Work is preformed primarily outdoors in various weather conditions, including extreme heat, cold, rain, and snow.
- Work involves regular exposure to waste, strong odours, and potentially hazardous materials, with required use of protective gear.
- Work is carried out in and around heavy equipment, vehicles, and wastewater systems on a regular basis.
- Work requires travel within Carcross, Tagish, Squanga, and Whitehorse areas.
- Work hours are variable and may include early mornings, evenings, and weekends, and emergency call-outs.
- Work requires lifting, carrying, pushing, and pulling items up to 53 lbs (24kgs) throughout shifts, including handling vacuum hoses, opening tanks, and operating equipment to minimize exposure to contaminants, as directed.

Conditions of Employment

- RCMP criminal record check
- Valid class 3 with air brakes
- Current drivers abstract

Please submit your resumes to erica.couch@ctfn.ca before 11:59pm on the closing date.