



CARCROSS TAGISH FIRST NATION

PO Box 130, Carcross, Yukon Y0B 1B0
(867) 821-4251
www.CTFN.ca

Employment Opportunity



Job Title: Community Safety Liaison
Department: Health & Wellness
Status: Casual
Salary: Levels 7-9: \$54,635.58 to \$74,917.66 per annum (\$30.02 - \$41.16/hr)
Closing Date: until filled

JOB SUMMARY

Reporting to the Community Safety Advisor (or designate), the **Community Safety Liaison** is responsible for maintaining a safe and secure environment for C/TFN citizens, employees, and community members by patrolling and monitoring premises and personnel, serving as a primary point of contact for reported incidents or complaints, and responding to incidents. This includes developing and maintaining trust and positive relationships with citizens, partners and stakeholders as well as acting as a referral agent and liaison for external partners and stakeholders.

DUTIES AND RESPONSIBILITIES

- Patrolling of Carcross/Tagish Nation lands, providing positive engagement and fostering open communication with citizens.
- Encouraging the proactive involvement of citizens within the C/TFN traditional territory, in environmental and crime reduction initiatives.
- Providing intervention, support and responding to crisis, emergency or routine situations that require, or appear to require justice involvement in coordination with Community Safety Advisor or delegate.
- Providing investigative support to external partners such as RCMP, Yukon Justice and Public Safety Canada and other related contractors.
- Ensuring that service delivery complies with current regulations, accepted professional standards, and appropriate legislation.
- Upholding C/TFN's personnel policies, reporting any work-related activity that gives rise to personal, staff, or public safety concerns.
- Maintaining accurate records of all work and provide reports on community safety activities for service delivery and service plan.

QUALIFICATIONS

(Candidate application/resumes should clearly demonstrate their related qualifications as selection for further consideration will be based on the information provided)

- Grade 12, Graduation Equivalency Diploma (GED) or equivalent
- Police Training from an accredited institution (i.e. RCMP or BC Justice Institute)
- Coursework in conflict resolution, de-escalation or a related field is an asset
- Experience working with people in a crisis or a social welfare capacity

- Experience working within the formal justice system in the areas of youth justice, adult protection, corrections, probations or social welfare is an asset
- Experience working in partnership with other agencies is an asset
- Understanding and working knowledge of case management
- Experience using computers with proficiency in Microsoft Word, Excel and Outlook
- Experience working in a First Nation community is an asset

JOB REQUIREMENTS

- Willingness to work 'shift work', including weekends and holidays
- Physical capacity to perform the duties necessary of Safety Officers in the environment and conditions of the C/TFN traditional territory
- Possession and maintenance of a Class 5 Driver's license & acceptable driver's abstract
- Willingness to travel both in and outside of Yukon

CONDITIONS OF EMPLOYMENT

- Obtain and maintain clear criminal record
- Obtain and maintain Basic Reliability Clearance
- Attain and maintain Naloxone training
- Attain and maintain First aid training
- Automatic payroll-deduction of rent and any other financial obligations owed to C/TFN is a pre-requisite to employment

We encourage all qualified candidates to apply however preference will be given to C/TFN Citizens, indigenous candidates and candidates experienced with C/TFN culture, language, virtues and values on all competitions for C/TFN.

We thank all those who apply and advise that only those selected for further consideration will be contacted.

Please Note:

- No compensation will be given for moving costs and applicants must be eligible to work in Canada.
- Job descriptions are available from C/TFN Human Resource Department

**PLEASE QUOTE THE COMPETITION NUMBER & TITLE ON YOUR APPLICATION WHEN APPLYING.
APPLICATIONS/RESUMES MUST BE RECEIVED BY 11:59 PM ON THE CLOSING DATE.**

Apply to: [**HumanResources@CTFN.ca**](mailto:HumanResources@CTFN.ca)