



## CARCROSS TAGISH FIRST NATION

PO Box 130, Carcross, Yukon Y0B 1B0  
(867) 821-4251  
[www.CTFN.ca](http://www.CTFN.ca)

### Employment Opportunity



**Job Title:** Family Care Navigator  
**Department:** Health and Wellness  
**Status:** Full Time - Permanent  
**Salary:** \$53,355 - \$73,161 / Per Annum

**Closing Date:** April 5, 2019

### **JOB SUMMARY**

This position will be responsible for integrating the four elements of the values and virtues of life (mental, emotional, spiritual and physical) into the family care navigation services. The family care navigator will ensure that these services reflect life's four stages – child, youth, adult and elder. Must be willing to change with the ongoing evolution of C/TFN circle of governance and serve as a role model for healthy lifestyle.

**QUALIFICATIONS** (*Candidate application/resumes should clearly demonstrate their related qualifications as selection for further consideration will be based on the information provided*)

- The ability to work and communicate with C/TFN Family Council as well as various agencies and entities with regard to eligibility, referrals and participant's flow process and resources;
- Interpret and provide Family Council process information, traditional virtues and values and resources to families/participants to enhance informed choices throughout the process.
- Implement consistent use of screening, triage and evaluation methods to effectively identify and respond to risk to children and protective methods.
- Support provision of factual information collection, sharing and the coordination of support wraparound services in a timely manner;
- Considerate and establish the cultural needs in providing necessary support;
- Establish and maintain strong yet sensitive community and linkages to be able to meet needs of targeted population;
- The ability to work on a one to one basis with targeted population, which may include home visits;
- The ability to collaborate with agencies/entities to verify information and support case management of participants agreeable to the Family Council/Path process;
- Provide assurance that the Family Care Navigator will attend and receive training as required to support this position (i.e. Interviewing and communication skills);
- Collect, enter, review and maintain a database relating to the Family Council;
- Participate in the evaluation process of the program; and
- Assist with communicating the purpose of the Family Council program i.e. training, workshops and posters as needed.

### **CONDITIONS OF EMPLOYMENT**

- Standard First Aid/CPR Certification
  - Must undertake a Criminal Records Check
  - Willingness to work flexible hours
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We encourage all qualified applicants to apply however preference will be given to Carcross/Tagish First Nation citizens on all competitions for C/TFN.

We thank all those who apply and advise that only those selected for further consideration will be contacted.

**Please Note:**

- No compensation will be given for moving costs and applicants must be eligible to work in Canada.
- Job descriptions are available from C/TFN Human Resource Department
- An eligibility list will be established from this competition for similar positions within C/TFN

**PLEASE QUOTE THE COMPETITION TITLE ON YOUR APPLICATION WHEN APPLYING.**

**APPLICATIONS/RESUMES MUST BE RECEIVED BY 11:59PM ON THE CLOSING DATE.**

Apply to:

Carcross/Tagish First Nation  
Human Resources Department  
Box 130, Carcross, Yukon Y0B 1B0

**Phone: (867) 821-4251 Ext 8269**

**Email: [HumanResources@CTFN.ca](mailto:HumanResources@CTFN.ca)**