



CARCROSS/TAGISH FIRST NATION

EMPLOYMENT OPPORTUNITY

JOB TITLE: Skookies Camp Caretaker

CLOSING DATE: Until Filled

DEPARTMENT: Infrastructure

STATUS: Permanent Part Time

SALARY: \$21.20-\$25.49

JOB SUMMARY

Under the direct supervision of the Property Manager, the Caretaker is responsible for a wide variety of janitorial functions for Government of Carcross / Tagish First Nation (GC/TFN) community buildings and, if possible, for integrating the four elements of the Values and Virtues of Life (mental, emotional, spiritual and physical) into the work. The Caretaker will, where applicable, ensure that the work reflect life's four stages - child, youth, adult and elder. The Caretaker must be willing to change with the ongoing evolution of GC/TFN circle governance.

QUALIFICATIONS & SKILLS

- Ability to safely operate all related equipment
- Ability to perform heavy cleaning duties as required
- Ability to work independently under a minimum of supervision
- Ability to foster trust and acceptance at the community level
- Willingness to learn traditional and cultural practices of GC/TFN as applicable within our governance setting
- Willingness to work within and implement GC/TFN models, structures and practices
- Must be able to work safely around cleaning solutions
- Must be able to perform occasional heavy lifting
- May, on occasion, include working extended work hours
- Responsible for getting self to and from work on time
- Knowledge of cleaning solutions and techniques
- Ability to perform basic yard and structure upkeep throughout Skookies Camp
- Ability to identify items in need of maintenance and / or repair
- Must be reliable and trustworthy
- Standard First Aid
- WHIMIS Certificate

CONDITION OF EMPLOYMENT

- Sign and abide by the CTFN Code of Ethics
- Must submit a criminal record check

No compensation will be given for moving costs and must be eligible to work in Canada.

We thank all those who apply and advise that only those selected for further consideration will be contacted. Preference will be given to First Nation / Aboriginal citizens on all competitions.

Candidate cover letter / resume should clearly demonstrate related qualifications, since selection for further consideration will be based on the information provided. Job descriptions are available from the C/TFN Human Resource Department.

APPLICATIONS/RESUMES MUST BE RECEIVED BY 11:59PM ON THE CLOSING DATE.

Please apply to:

**Carcross/Tagish First Nation
Finance & HR Department**

Box 130, Carcross, Yukon Y0B 1B0

Phone: (867) 821-4251 Ext. 8269 **Fax:** (867) 821-3903

Email: humanresources@ctfn.ca