



PO Box 130. Carcross, Yukon Y0B 1B0  
(867) 821-4251  
[www.ctfn.ca](http://www.ctfn.ca)

## Employment Opportunity



**Job Title:** Learning Centre Head Cook  
**Department:** Infrastructure  
**Employment Status:** Permanent Full-Time  
**Salary:** \$24.12 – 40.20 / hour

**Closing Date:** **Until Filled**

### **JOB SUMMARY**

Under the direct supervision of the Facility Manager, the Learning Centre Head Cook is responsible for a wide variety of kitchen related duties for Government of Carcross/Tagish First Nation (GC/TFN) Learning Centre Facility and grounds.

### **PRINCIPAL DUTIES AND RESPONSIBILITIES**

- Knowledge of safe food handling procedures;
- Journeyman red-seal cook or willingness to apprentice and/or cooking experience would be an asset
- Ability to identify items in need of maintenance and/or repair;
- Ability to be reliable and trustworthy
- Ability to safely operate all related kitchen equipment;
- Ability to perform repetitive daily, weekly, monthly task.

### **CONDITIONS OF EMPLOYMENT**

- Must be able to identify and work safely around kitchen equipment.
- Must be able to prepare food for groups up to 500 people.
- Must be able to work with large groups of kitchen staff as well as

independently

- Must be able to lift heavy items;
- Operate all custodial equipment and tools safely and identify when/if it is not safe to operate equipment alone;
- Cleaning and disinfecting kitchen areas and equipment, including but not limited to fans, hoods, cooler, freezer, ice machine, dishwashing stations, storage racks, countertops weekly, grills, stoves, ovens, floors, walls;
- Removing garbage daily and washing/maintaining kitchen daily;
- Tracking/maintaining a kitchen supply inventory and reporting list of needs promptly, arranging for procurement of supplies through a P.O. system;

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**We thank all those who apply and advise that only those selected for further consideration will be contacted.**

**Please Note:**

- No compensation will be given for moving costs and applicants must be eligible to work in Canada.
- Job descriptions are available from C/TFN Human Resource Department
- For more information and to see additional employment opportunities, please visit our website at: [www.ctfn.ca/employment](http://www.ctfn.ca/employment)

**PLEASE QUOTE THE COMPETITION TITLE ON YOUR APPLICATION WHEN APPLYING.  
APPLICATIONS/RESUMES MUST BE RECEIVED BY 11:59PM ON THE CLOSING DATE.**

Apply to:  
Carcross/Tagish First Nation  
Human Resources Department  
Box 130, Carcross, Yukon Y0B 1B0  
Phone: (867) 821-4251 Ext 8269  
Email: [HumanResources@ctfn.ca](mailto:HumanResources@ctfn.ca)