



**CARCROSS/TAGISH  
FIRST NATION**

Department of Heritage, Lands & Natural Resources  
BOX 130, Carcross, YT, Y0B 1B0 PHONE (867) 821-4251 ext: 8283, FAX (867) 821-4802

**LAND MANAGEMENT BOARD AGENDA INTAKE FORM**

**Request to present to: Land Management Board**

**Date:** \_\_\_\_\_ (yyyy/mm/dd)

**Name:** \_\_\_\_\_ **Organization:** \_\_\_\_\_

**Contact Information: Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Case Type:**       Presentation       Decision Request       Appeal       Department Update

Other: \_\_\_\_\_

**Issue:** \_\_\_\_\_

**Background/Summary of Request:**

**Attachments:**      1. \_\_\_\_\_  
                                 2. \_\_\_\_\_  
                                 3. \_\_\_\_\_  
                                 4. \_\_\_\_\_  
                                 5. \_\_\_\_\_

**Have you discussed this matter with an HLRN staff member:**     Yes     No

If yes, Name and Position: \_\_\_\_\_

Date Discussed: \_\_\_\_\_ (yyyy/mm/dd)

**Time required with LMB:** \_\_\_\_\_ hr(s) \_\_\_\_\_ (min)

**Please note: Should outside entities require and or request a ½ or full day meeting with LMB, they are required to cover honorarium, travel, and meeting costs.**

**Land Management Board Office Intake:**

**Date received:** \_\_\_\_\_ (yyyy/mm/dd)

**Accepted:**  Yes  No **Date:** \_\_\_\_\_ (yyyy/mm/dd)

**Briefing Note Requested:**  Yes  No **Received:** \_\_\_\_\_ (yyyy/mm/dd)

**Referred to LMB Meeting Date:** \_\_\_\_\_ (yyyy/mm/dd)

**CASE TYPE:**

- Lease  Mining  Land Use  Residential/Rezoning Lease  
 Trap Line  Natural Resources  Other: \_\_\_\_\_

**LMB DECISION:**

APPROVED  DENIED  DEFERED (until): \_\_\_\_\_

**Case File #:** \_\_\_\_\_ **LMB DD#:** \_\_\_\_\_

**Send to technical support (HLNR):**

- Heritage  Land Manager  Senior Manager  Natural Resources  
 Farm/Garden  Field Operations Manager

**Send to C/TFN Department:**

- Governance  Capacity  Infrastructure  Finance/HR  
 Farm/Garden  Health & Wellness

**Send to External Organization:** \_\_\_\_\_