



CARCROSS/TAGISH FIRST NATION

EMPLOYMENT OPPORTUNITY

JOB TITLE: Maintenance Service Person (Elders Program)

CLOSING DATE: Oct 02, 2018

DEPARTMENT: Infrastructure

STATUS: Permanent Full-Time

SALARY: \$46,820-\$73,161 / Per Annum commensurate with Education and experience

JOB SUMMARY

Under the direct supervision of the foreman carpenter, the maintenance service person performs maintenance and service work on C/TFN Elders homes as directed in the C/TFN Elders policy. The maintenance service person also performs maintenance and service work on rental housing units, office buildings and shops, and service of C/TFN private owned residences when time permits and as directed by the buildings maintenance supervisor. The service person performs a variety of skilled and semi-skilled troubleshooting, maintenance and repair work on water pumps, oil-fired furnaces, Toyo stoves, electric power tools, hot water tanks, plumbing and septic systems.

QUALIFICATIONS & SKILLS

- Training in appliance maintenance and servicing;
- Awareness of where to find Building Codes and WCB Safety Regulations;
- Experience in appliance and plumbing maintenance;
- A combination of work experience and education
- Ability to communicate effectively with clients and supervisors;
- Ability to ensure that all work performed adheres to established standards and guidelines and safety practices;
- Ability to foster trust and acceptance at the community level;
- Willingness to work within and implement CTFN models, structures and practices;
- Willingness to obtain entry space certifications
- Work is located in shop and field work environment;
- May be required to do heavy lifting and work in confined spaces (crawl spaces);
- May experience stress, meeting deadlines and handling heavy workloads;
- Dealing with constant interruptions and high levels of regular/irregular critical deadlines;
- Responsible for getting self to and from work on time;
- May include working extended work hours;
- Potentially stressful environment;
- May be required to work in all weather conditions

CONDITION OF EMPLOYMENT

- Sign and abide by the C/TFN Code of Ethics
- Must submit to a criminal record check

No compensation will be given for moving costs and must be eligible to work in Canada.

We thank all those who apply and advise that only those selected for further consideration will be contacted. Preference will be given to First Nation / Aboriginal citizens on all competitions.

Candidate cover letter / resume should clearly demonstrate related qualifications, since selection for further consideration will be based on the information provided. Job descriptions are available from the C/TFN Human Resource Department.

APPLICATIONS/RESUMES MUST BE RECEIVED BY 11:59PM ON THE CLOSING DATE.

Please apply to:

Carcross/Tagish First Nation

Finance & HR Department

Box 130, Carcross, Yukon Y0B 1B0

Phone: (867) 821-4251 Ext. 8269 **Fax:** (867) 821-3903

Email: humanresources@ctfn.ca