CARCROSS TAGISH FIRST NATION

PO Box 130. Carcross, Yukon Y0B 1B0
(867) 821-4251
www.CTFN.ca

# Employment Opportunity



**Job Title:** **#26-53 Vehicle & Equipment Maintenance Technician**

**Department:** Infrastructure

**Status:** Permanent, Full-Time

**Salary:** C/TFN wage scale level 5 ($37.51-$47.46p/hr)

**Closing Date:** November 10th, 2026

This posting is to fill one (1) permanent full-time position. This is a two-week posting and will be closing November 10th, 2026. Candidates are encouraged not to delay submitting their application. Resumes will be regularly screened until the posting is closed.

We encourage all qualified candidates to apply. However, preference will be given to C/TFN Citizens, associate members and Indigenous Candidates.

**Carcross/Tagish Mission Statement**

The Carcross/Tagish First Nation is mandated to protect the environment, health and wellness, education and aboriginal rights of our citizens; to continue to preserve and protect our culture, traditions, and languages; to protect and develop our natural resources and strengthen our economy and the Carcross/Tagish First Nation Government to our future generations.

**Your Role**

Reporting to the Operations and Maintenance Manager, the Vehicle & Equipment Maintenance Technician is responsible for maintaining and servicing C/TFN fleet vehicles and heavy equipment to ensure safe and efficient operation. Duties include light to medium-duty mechanisms repairs, sanitising and detailing vehicles, managing GPS tracking and reporting, and operating heavy equipment such as skid steer, loader, wood processor, septic truck, garbage truck, and small water plant systems as required.

**Your Benefits**

We are pleased to offer a comprehensive package that includes competitive salaries, and ample job opportunities for professional growth. In addition, we provide a gas stipend for those who live more than 25kms from Carcross, and contributions to RRSP's, ensuring that you are supported both professionally and personally.

**Duties and Responsibilities**

**Heavy Equipment and Fleet Operations**

- Operate heavy-equipment for C/TFN government tasks, including the garbage truck, septic truck, skid steer, loader, wood processor, water delivery truck, snow plough, and small water plant systems.
- Ensure all equipment is operated safely and in accordance with C/TFN policies, procedures, and regulatory requirements.

**Fleet Maintenance and Inspections**

- Perform light to medium-duty maintenance on fleet vehicles, including oil changes, brakes, tyres, belts, lights, and wipers.
- Purchase and/or coordinate the purchase of necessary parts and supplies for vehicle maintenance, in line with approved procedures.
- Inspect vehicles for defects such as dents, scratches, upholstery damage, and mechanical issues, and report concerns promptly to the supervisor.
- Maintain GPS tracking systems and update vehicle reports to support accurate monitoring and usage records.

**Vehicle Detailing and Cleaning**

- Detail and sanitise vehicles by vacuuming, shampooing, deodorising, deodorising, disinfecting high-touch surfaces, and washing interiors and exteriors.
- Operate cleaning machines and equipment safely and effectively for vehicle detailing and sanitation.

**Tools, Site Maintenance and Safety**

- Manage tool inventory, including overseeing daily sign-in and sign-out procedures to ensure accountability and proper use.
- Perform site clean-up and assist with general maintenance tasks as required to support operations.
- Ensure compliance with safety standards and C/TFN policies during all operations, and report hazards or incidents in a timely manner.

**Other duties**

- Complete other related duties as assigned by the supervisor to support Infrastructure and operations activities.

**Essential Qualifications**

Please submit your resume, clearly highlighting how you meet the qualifications outlined below. Candidates who are selected for further consideration will be based solely on the information provided in your resume.

- Valid class three with airbrakes certification or higher
- Knowledge of small and large engine operating systems.
- Experience with tyre changing and balancing equipment
- Previous vehicle detailing experience is an asset.

**Desired Knowledge, Skills, and Suitability**

- Ability to supervise and train others on equipment use.
- Strong interpersonal and communication skills,
- Excellent customer service and teamwork abilities
- Self-motivated, organized, and detail oriented.
- Ability to safely operate hand tools, power tools, and heavy equipment.

Working Conditions

- Indoor and outdoor work in varying weather conditions
- Frequent standing, bending, crouching and kneeling
- Ability to lift and carry up to 50lbs

- Exposure to cleaning chemicals and repetitive tasks
- May require extended or irregular hours to meet operational needs.

Conditions of Employment

- Class three drivers license with airbrakes or higher
- Current drivers abstract

Please note: relocation will not be provided with this position.

Please submit your resume with the competition name and number to erica.couch@ctfn.ca before 11:59PM on November 10th, 2026.